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11 August 1967

MEMORANDUM FOR: Chief, Survey Branch, OS

SUBJECT : Request For Approval of Destruction Facility -
Hladensburg Metals, Inc.
Kenilworth Avenue & Lawrence Street
Hladensburg, Maryland

1. This will confirm my oral request for approval of the Subject firm for the destruction of Metal plates containing Top Secret and Codeword material. This destruction will be accomplished in the following manner:

a. The plates will be transported in a locked vehicle by at least two Agency Staff employees who hold the appropriate clearances.

b. The Survey Branch/OS will be notified prior to each visit to the Destruction facility.

c. The plates will be folded or protected in such a manner as to prevent observation by unauthorized individuals, and will be delivered for destruction on a scheduled basis. Agency personnel will closely monitor the movement of the plates to the destruction facility for the purpose of ensuring the requisite security protection.

d. The Agency personnel will not depart the area of the destruction facility until the plates are melted beyond recognition.

2. The use of the facilities of Subject firm will be based on a contract between the firm and this Agency.

GROUP 1
Excluded from automatic downgrading and declassification

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Kenilworth Avenue & Lawrence Street
Hladensburg, Maryland

3. Subject firm was previously approved for use by the Office of Security. There is information on the principals of the firm in the OS file.

[redacted] STAT

Deputy Chief, SS/CL

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Orig & 1 - OL/SS
1 - PSD/OL
1 - OS/File

OL/SS: [redacted] (11 August 1967) STAT

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